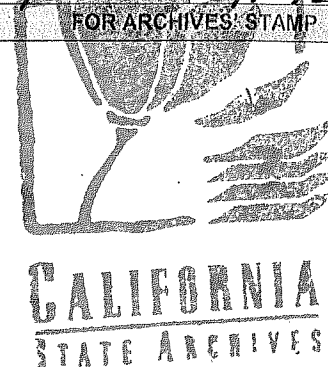


GC 27916

Submit three copies to: Department of General Services, California Records and Information Management, 707 Third St. 2nd Fl., W. Sacramento, CA 95605.

A CalRIM Consultant may be reached by phone at (916) 375-4404, by fax at (916) 375-4408 or by email at CalRIM@dgs.ca.gov

(1) DEPARTMENT, BOARD OR COMMISSION California Public Utilities Commission		(2) AGENCY BILLING CODE 59000 123		(3) PAGE 1 OF 2 PAGES	
(4) DIVISION/ BRANCH/ SECTION Consumer Protection & Safety Div./Utility Enforcement Branch		(5) ADDRESS 505 Van Ness Ave., San Francisco, CA 94102			
CHECK THE APPROPRIATE BOX					
(6) <input checked="" type="checkbox"/> New schedule of records that have never been scheduled. [Complete boxes (9) – (12)]					
(7) <input type="checkbox"/> Revising a previous schedule. [Complete boxes (13) – (16)] (A new approval number will be assigned.)					
(8) <input type="checkbox"/> Amending some pages of a previous schedule. [Complete boxes (13) – (16)] (The original approval number will remain in effect.)					
NEW SCHEDULE INFORMATION (If applicable)		(9) SCHEDULE NUMBER UEB-1	(10) SCHEDULE DATE Nov. 19, 2007	(11) NUMBER OF PAGES 2	(12) CUBIC FEET (Total Schedule) 97
PREVIOUS SCHEDULE INFORMATION (If applicable)		(13) SCHEDULE NUMBER UEB-1	(14) APPROVAL NUMBER 1999-037 - LA Office	(15) APPROVAL DATE (S)	(16) PAGE NUMBER(S) REVISED - 1
(17) MISSION/FUNCTIONAL STATEMENT: To protect telecommunications and energy consumers from fraud and abuse by ensuring service providers' compliance with consumer protection laws and regulations.					
PART I – AGENCY STATEMENTS					
As the program manager (or person authorized to sign for the program manager) directly responsible for the records listed on this records retention schedule, I certify that all records listed are necessary and that each retention period is correct. For revisions, all items on the previous schedule are included or accounted for on the recapitulation. Vital records identified by this schedule are protected. If protection is not currently provided but plans are underway, the details of such plans are shown in Column 45, Remarks.					
(18) SIGNATURE – MANAGER RESPONSIBLE FOR THE RECORDS <i>[Signature]</i>		(19) TITLE Program Manager		(20) PHONE NUMBER 415 703 1825	(21) DATE SIGNED 11/26/07
In accordance with Government Code 14755, approval of this Records Retention Schedule by the Department of General Services is hereby requested. Retention periods shown have been established in accordance with the criteria set forth by Section 1667 of the State Administrative Manual.					
(22) SIGNATURE – RECORDS MGMT. ANALYST <i>[Signature]</i>		(23) CLASSIFICATION ISO TB Supervisor	(24) NAME (Printed or Typed) Gay R. Munhram	(25) PHONE NUMBER (415) 703 1860	(26) DATE SIGNED 12/24/2007
PART II – DEPARTMENT OF GENERAL SERVICES APPROVAL (Per Government Code Section 14755)					
(27) SIGNATURE – CalRIM CONSULTANT <i>[Signature]</i>			(28) APPROVAL NUMBER 08-005	(29) DATE SIGNED 1/10/2008	(30) EXPIRATION DATE 1/10/2013
PART III – ARCHIVAL SELECTION (Per Government Code Section 14755)					
THE ATTACHED RECORDS RETENTION SCHEDULE:					
(31) <input checked="" type="checkbox"/> Contains no material subject to further review by the California State Archives					
(32) <input type="checkbox"/> Contains material subject to archival review. Items stamped "NOTIFY ARCHIVES" may not be destroyed without clearance by the California State Archives. (Per Section 1671 of the State Administrative Manual.)					
(33) SIGNATURE – CHIEF OF ARCHIVES OR DESIGNATED REPRESENTATIVE <i>[Signature]</i>				(34) DATE SIGNED Jan 23, 2008	



RETAIN AS "CURRENT" UNTIL NO LONGER NEEDED
FOR REFERENCE OR ANALYSIS WHATSOEVER
IS LATER

RETAIN AS "CURRENT" UNTIL REVERSED.

NOTE: ALTHOUGH REVERSIONS REQUIRED EVERY
FIVE YRS. FROM DATE APPROVED BY CALRPM
RRS NOT REVERSED REMAIN IN EFFECT
BUT ARE CONSIDERED NON-CURRENT